

Village of Ellenville
Board Meeting
June 24, 2019

The meeting was called to order with the pledge of allegiance by Mayor Kaplan at 6:00 p.m.

ROLL CALL

Mayor Jeffrey Kaplan	Present
Deputy Mayor Raymond Younger	Present
Trustee John Gavaris	Present
Trustee Francisco Oliveras	Present
Trustee Patricia Steinhoff	Present

ALSO PRESENT

Noreen Dechon, Village Manager
Traci Jeter, Village Clerk
Abigail Osgood, Village Attorney – arrived late
Brian Schug, Code Enforcement Officer – absent w/notice

APPROVAL OF MINUTES

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to approve the June 6th and June 10th, 2019 Board minutes.
All in favor – Aye – motion carried

**PETITIONERS &
CORRESPONDENCE**

Mary Gunther – Was before the Board tonight to discuss the closing off of Market Street and also had concerns as to what the youths are going to do during summer break.

Mayor Kaplan informed her that no action or proposals have been submitted to the Village and as for the summer, the Village offers the recreation program, boost academy and the school pool during the summer.

Royal Program - Requests permission to hold its annual Back II School Bash at Mill Street Park on Saturday, August 24, 2019 from 9:00 a.m. to 3:00 p.m. The Royal Program has also submitted a certificate of insurance for this event.

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize the Royal Program to hold its annual Back II School Bash at Mill Street Park on Saturday, August 24, 2019 for 9:00 a.m. to 3:00 p.m.

Soloman Wasserman – Was before the Board tonight to discuss an issue that he was having with the Building Department. He wants permission from the Board to enter his home at 83 Westwood Avenue so that he can clean and repair his home.

Chief Mattracion addressed the Board on this matter. Chief Mattracion informed the Board that his' home is condemned due to hazardous conditions and is not allowed inside.

Mayor Kaplan would like the Village Manager to coordinate a meeting with Mr. Wasserman and the Building Department.

POLICE REPORT

Chief Mattracion informed the Board of the annual fire arms and in service training that will be taking place on Sunday, June 30, 2019 and other events happening in the Village. Chief Mattracion also informed the Board that there will be a routine police patrol at the Berme Road Park during the summer.

Chief Mattracion would like the Board to make a motion to hire Racquel Vogel as a part-time Police Officer at step 2 with a starting salary of \$19.62 an hours effective June 26, 2019. Chief Mattracion also informed the Board that she was also interviewed by Deputy Mayor Younger and Trustee Gavaris.

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to hire Racquel Vogel as a part-time Police Officer at Step 2 with a starting salary of \$19.62 an hour effective Wednesday, June 26, 2019.
All in favor – Aye – motion carried

Mayor Kaplan would like the Chief to coordinate with the DOT and the Village Manager to look into a safe way to cross people over to the North Gully Falls from the Village owned property and would also like the DOT to visit the Falls to help address the issue.

MANAGER'S REPORT

Manager Dechon updated the Board on the following:

- 1) Tree removal at the Stoeckeler Memorial Park and Golf Course
- 2) Street light by the Hickory Street Bridge – Mr. Jeter met with Andrew from Central Hudson and a work order has been put in.

Mayor Kaplan asks Mr. Jeter what is the cost for the pole and Mr. Jeter stated that there is no cost for the installation just a cost for the electric but he will double check.

Mayor Kaplan would like the Village Manager to contact Mr. and Mrs. Krulick to thank them for pointing this out and to inform them that the Village is taken care of it.

- 3) Updated spreadsheet on all ongoing projects – As soon as the Treasurer returns from vacation the Village Manager will give each Board member an updated copy.

Mayor Kaplan would like the Manager to ask the Treasurer to get enough information together so that the Village can see how the Country Club is doing so far.

Trustee Steinhoff ask if the Board needs to address the Woodard and Curran safety issues. The Village Manager will address this at the next Board meeting.

- 4) Historic Preservation Invoice – Historic Preservation Committee submitted a vouch for repair work for the D&H Canal Ticket Office in the amount of \$3600.00 plus \$115.00 in expenses.

Mayor Kaplan would like the Village Manger to have the Treasurer look into finding a source where the Village can pay this invoice from.

ATTORNEY'S REPORT

Since the Attorney is at a Planning Board meeting, Mayor Kaplan would like the Attorney and Building Inspector to work on the multiple housing issues especially on Park and Warren Street.

RESOLUTIONS

MOTION TO EXCEPT THE RESIGNATION OF ROMAN STECYK (RESOLUTION #1)

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to accept the resignation of Roman Stecyk, Assessment Field Worker, effective June 4, 2019.

All in favor – Aye – motion carried

MOTION AUTHORIZING THE VILLAGE CLERK TO POST THE OPEN OPENING FOR ASSESSMENT FIELD WORKER (RESOLUTION #2)

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to authorize the Village Clerk to post the job opening for Assessment Field Worker on departmental bulletin boards for at least 15 days to the date the position is to be filled per Article XIV – NOTICE OF VACANCIES – Local 750 New York Council 66 – White Collar Unit Employees.

All in favor – Aye – motion carried

MOTION AUTHORIZING EXPENDITURE TO ROGER BAKER (RESOLUTION #3)

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to authorize the expenditure of \$500.00 to Roger Baker for the design and drawing of signs and sign mounting structures for the Stoeckeler Memorial Park and Golf Course (this expenditure will be paid from the Shawangunk Country Club account).

All in favor – Aye – motion carried

MOTION TO AUTHORIZE THE VILLAGE MANAGER TO SIGN PITNEY BOWES LEASE (RESOLUTION #4)

Motion by Trustee Steinhoff, second by Deputy Mayor Younger to authorize the Village Manager to sign a lease agreement with Pitney

Bowes (postage machine) for 60 months with the monthly amount of \$194.66.

All in favor – Aye – motion carried

**MOTION TO AUTHORIZING THE
MAYOR TO SIGN THE 2019/2020
TAX WARRENT
(RESOLUTION #5)**

Motion by Trustee Oliveras, seconded by Trustee Steinhoff to authorize the Mayor to sign the 2019/2020 tax warrant upon recommendation of the Village Treasurer.

All in favor – Aye – motion carried

**MOTION TO CONFIRM
OSTERHOUDT SETTLEMENT
(RESOLUTION #6)**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to confirm the settlement of the Osterhoudt claim on the purchase of the Shawangunk Country Club.

All in favor – Aye – motion carried

**MOTION AUTHORIZE THE
VILLAGE CLERK TO
ADVERTISE FOR A
MUNICIPAL CODE ASSISTANT
(RESOLUTION #7)**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the Village Clerk to advertise for a Municipal Code Assistant per Article XIV – NOTICE OF VACANCIES – Local 750 New York Council 66 – White Collar Unit Employees upon recommendation of the Village Manager.

All in favor – Aye – motion carried

**MOTION AUTHORIZING
THE BOARD TO REJECT
THE EMERGENCY SHELTER BIDS
(RESOLUTION #8)**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the Board to reject the bids received for General Contracting for

the Emergency Shelter Project upon recommendation of John Szarowski from KC Engineering
 (No bids were received for electric, plumbing and HVAC).
 All in favor – Aye – motion carried

**MOTION TO AUTHORIZE
 THE VILLAGE TO PAY
 2019/2020 SHAWANGUNK COUNTRY
 CLUB VILLAGE TAXES
 (RESOLUTION #9)**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize the Village Treasurer to pay the Shawangunk Country Club tax bill #1116 for the 2019/2020 in the amount of \$9,092.10 from the Shawangunk Country Club account.
 All in favor – Aye – motion carried

**MOTION TO AUTHORIZE
 DEPUTY MAYOR YOUNGER TO
 SIGN LEASE WITH THE
 ESTATE OF RIVAN KRIEGER
 (RESOLUTION #10)**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to sign a two year lease with the Estate of Rivan Krieger for the use of a parking lot on Canal Street at a yearly rate of \$4,386.67.
 All in favor – Aye – motion carried

**MOTION TO ADJUST TAX
 BILLS #1391 AND #1392
 (RESOLUTION #11)**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to adjust tax bills #1391 and #1392 in the amount of \$105.00 each upon recommendation of the Village Treasurer.
 All in favor – Aye – motion carried

**MOTION TO AUTHORIZE
MAYOR TO SIGN CHANGE ORDER
#1 – CENTER AND CANAL
STREET SANITARY SEWER
REHABILITATION PROJECT
(RESOLUTION #12)**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to authorize the Mayor to sign change order #1 – Change in Contract Price from \$126,180.00 to \$124,615.65 for the Center and Canal Streets Sanitary Sewer Rehabilitation Project with Kenyon Pipeline Inspection upon recommendation of Barton and Loguidice.
All in favor – Aye – motion carried

**MOTION TO AUTHORIZE
FINAL PAYMENT TO
KENYON PIPELINE INSPECTION
(RESOLUTION #13)**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize final payment of \$124,615.65 to Kenyon Pipeline Inspection for the Center and Canal Streets Sanitary Sewer Rehabilitation Project upon recommendation of Barton and Loguidice.
All in favor – Aye – motion carried

**MOTION TO AUTHORIZE
MAYOR TO SIGN THE CERTIFICATE
OF SUBSTANTIAL COMPLETION FOR
THE CENTER AND CANAL STREETS
SANITARY SEWER REHABILITATION
PROJECT
(RESOLUTION #14)**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the Mayor to sign the certificate of substantial completion for the Center and Canal Street Sanitary Sewer Rehabilitation Project upon recommendation of Barton and Loguidice.
All in favor – Aye – motion carried

**MOTION TO AUTHORIZE
VILLAGE CLERK TO ADVERTISE
FOR A VACANCY ON THE JOINT PARK
AND RECREATION COMMITTEE
(RESOLUTION #15)**

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to authorize the Village Clerk to advertise for a vacancy on the Joint Park and Recreation Committee.

All in favor – Aye – motion carried

**MOTION TO SCHEDULE
JOINT MEETING WITH
TOWN OF WAWARSING –
STOECKELER MEMORIAL PARK
(RESOLUTION #16)**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to schedule a joint workshop meeting with the Town of Wawarsing on July 1, 2019 at the Town of Wawarsing at 5:00 p.m. to discuss the Stoeckeler Memorial Park.

All in favor – Aye – motion carried

**MOTION TO AUTHORIZE
EXPENDITURE TO WOODBOURNE
LAWN AND GARDEN
(RESOLUTION #17)**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the expenditure of \$7,800.00 to Woodbourne Lawn and Garden for tree removal, pruning, trimming and clean-up of all wood and debris at the Stoeckeler Memorial Park.

All in favor – Aye – motion carried

Mayor Kaplan stated that the Board also received quotes for \$8,500.00 and \$10,000.00.

**MOTION REAFFIRMING
EXPENDITURE TO FELLENER
ENGINEERING
(RESOLUTION #18)**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to reaffirm the expenditure of \$4,328.75 to Fellenzer Engineering for the Emergency Generator Program (invoice is for the increased generator size at Town Hall and community Building) upon recommendation of the Village Treasurer.

All in favor – Aye – motion carried

**MOTION TO AUTHORIZE
EXPENDITURE TO GERALD BERLINER
(RESOLUTION #19)**

Motion by Trustee Steinhoff, seconded by Trustee Oliveras to authorize the expenditure of \$35,626.00 to Gerald Berliner for optimization, design and development of the findellenville.com.
All in favor – Aye – motion carried

**MOTION TO AUTHORIZE
EXPENDITURE OF
\$1,000.00 FOR TRASH CANS
(RESOLUTION #20)**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to authorize the expenditure of \$1,000.00 for trash cans for the Berme Road Park upon recommendation of the Street Department Foreman.
All in favor – Aye – motion carried

BOARD REPORT

Trustee Steinhoff – Would like to have the cell phone policy approved at the next Board meeting.

Deputy Mayor Younger – Wanted to know the time frame that Mr. Carafo will be opening the restaurant at the Stoeckeler Memorial Park.

Mayor Kaplan informed Deputy Mayor Younger that he believes that he is close to the July 1st opening date.

Mayor Kaplan – Would like the Village Attorney to look into the pros and cons of the Country club being a park with the Conference of Mayors.

Mayor Kaplan would like for the Village Manager to invite Mark Blauer and Hank Alicandri to attend the joint meeting of July 1, 2019 to discuss this issue.

**SCHEDULING
NEXT NEIGHBORHOOD
WALK**

Motion by Trustee Steinhoff, seconded by Deputy Mayor Younger to schedule the next neighborhood walk at the Stoeckeler Memorial Park before the next meeting of July 8, 2019.

All in favor – Aye – motion carried

ADJOURN

Motion by Deputy Mayor Younger, seconded by Trustee Steinhoff to adjourn to executive session for personnel at 7:00 p.m. and not to reconvene.

All in favor – Aye – motion carried

Respectfully submitted,

Traci Jeter
Village Clerk